

Memorandum of Agreement (MOA)

Northern Kentucky Youth Advisory Board 2016-2017

Memorandum of Agreement Between

Children, Inc.

And

School Name

School District Name

I. Purpose of the Agreement

This MOA represents an agreement between **Children, Inc. Service Learning Initiative** and _____ to work collectively to advance the objectives of the Northern Kentucky Youth Advisory Board (NKYAB). Through this partnership, _____ and **Children, Inc.** will act as a team to support high school students, as agents of change, during which they research, design, and implement a project that serves to benefit students (Pre-K – 12th grades). Children, Inc. will provide character strength training as well as the necessary tools to identify and implement a noteworthy project. The students' culminating project will be showcased as a final presentation before a distinguished panel of community members as recognition at the conclusion of the program.

II. Substance of Agreement

The Point of Contact (POC) will receive a \$400.00 stipend at end of the NKYAB program provided they have met certain criteria. Please place initials beside each statement acknowledging that the stipend is contingent upon the completion of:

- _____ Signed MOA agreement
- _____ Completed W-9 tax form
- _____ Attendance at monthly NKYAB meetings
- _____ Ensuring students met regularly back at school
- _____ Informed school administration & shared successes publically
- _____ Supported students with final project presentation

III. Reporting/Data Collection

Students and Points of Contact will be asked to sign their names to an attendance sheet at each of the monthly meetings. Children, Inc. will track attendance throughout the program's entirety. Children, Inc. will administer pre and post surveys to the students to determine program effectiveness. Each student will be assigned an identification number so their names and school will remain anonymous.

IV. NKYAB Facilitator

Children, Inc. Service Learning Initiative

V. Period of Agreement

September 28, 2016 – April 27, 2017

VI. Acceptance and approval of authorizing officials

The following signatures verify that the school and Children, Inc. have agreed to the above-mentioned administrative procedures.

School Point of Contact (POC)

Date

School Principal

Date

Children, Inc. Representative

Date